

# EDISON LOCAL SCHOOL DISTRICT

14890 State Highway 213, P.O. Box 158  
Hammondsville, Ohio 43930

## EMPLOYMENT APPLICATION

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial Social Security Number

Address \_\_\_\_\_  
City State Zip

Telephone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

Job(s) Applied for: \_\_\_\_\_

Full-Time Position \_\_\_\_\_ Part-time Position \_\_\_\_\_ Substitute \_\_\_\_\_ Date available to start \_\_\_\_\_

Describe any special skills, experiences, or qualifications: \_\_\_\_\_

### **Prior Employment** (List most recent or present job first)

1. \_\_\_\_\_  
Name Address

\_\_\_\_\_ Dates Supervisor Reason for leaving

2. \_\_\_\_\_  
Name Address

\_\_\_\_\_ Dates Supervisor Reason for leaving

3. \_\_\_\_\_  
Name Address

\_\_\_\_\_ Dates Supervisor Reason for leaving

### **You must answer each of the following questions:**

If you answer **YES** to any question, attach explanation to this application. Please include the year of conviction, the nature of the offense, and the court where the matter was heard.

1. Have you ever been convicted of, found guilty of, pled guilty to, or pled no contest to any misdemeanor other than a traffic offense?  Yes  No
2. Have you ever been convicted of, found guilty of, pled guilty to, or pled no contest to any felony?  Yes  No
3. Have you ever had a criminal conviction sealed or expunged?  Yes  No

**References:** (Excluding relatives and/or previous employers)

1. \_\_\_\_\_  
Name Address

(\_\_\_\_\_) \_\_\_\_\_  
Phone Relationship (i.e. Co-worker, Neighbor, Minister)

2. \_\_\_\_\_  
Name Address

(\_\_\_\_\_) \_\_\_\_\_  
Phone Relationship (i.e. Co-worker, Neighbor, Minister)

3. \_\_\_\_\_  
Name Address

(\_\_\_\_\_) \_\_\_\_\_  
Phone Relationship (i.e. Co-worker, Neighbor, Minister)

**Educational Background:**

_____	_____	_____	Yes ___ No ___
High School - Name	City & State	Dates Attended	Graduate
_____	_____	_____	Yes ___ No ___
College - Name	City & State	Dates Attended	Graduate
_____	_____	_____	Yes ___ No ___
Other - Name	City & State	Dates Attended	Graduate

\_\_\_\_\_ **Signature** \_\_\_\_\_ **Date**

STATEMENT OF NONDISCRIMINATION: It is the policy of this District that no candidate for a position in this District shall be discriminated against on the basis of race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, nondisqualifying disability, height, or other protected categories.